



**Voluntary & Community Sector Grants
Standing Together
2021-22**

Voluntary and Community Groups are invited to submit an application for a grant of up to £5,000 to support community based projects which contribute to the Standing Together priorities which are:

- ***Keeping people safe***
- ***Reducing harm and offending***
- ***Strengthening communities and places***

Funding will need to be spent by the end of the financial year and an evaluation of the project will need to be submitted.

Groups must be constituted and have a bank account.

If you would like any advice on making a grant application, or if you want to discuss your ideas, please contact the Safer Trafford Team on 0161 912 3434 or email safer.communities@trafford.gov.uk

SECTION 1: DETAILS OF YOUR ORGANISATION

What is the name of your group/ organisation?

--	--

Date your group / organisation was established:	
Provide details of two members of the group / organisation that we can contact about this application. Applicants should not be related to each other.	
Name (main contact): Address: Postcode: Daytime telephone: Email:	Name (secondary contact): Address: Postcode: Daytime telephone: Email:
We will use your information to contact you about this application . We also send regular e-bulletins and updates, if you do not wish to be added to our contact list please tick here. <input type="checkbox"/>	
Does your group / organisation have a bank account? (If no, please ensure you complete section 3 of the form)	Yes <input type="checkbox"/> No <input type="checkbox"/>
If the project involves the use of a park, land or buildings do you have permission to use these?	Yes <input type="checkbox"/> No <input type="checkbox"/>

<p>Where an organisation applies for funding to work with children or vulnerable people, a Safeguarding Policy is needed:</p> <p>Does the project involve working with children/vulnerable people? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Do you have a Safeguarding Policy? If yes, please include with your application. If no, contact the Thrive Trafford team (contact details in the guidance notes) who can provide advice on what you need to do. Yes <input type="checkbox"/> No <input type="checkbox"/></p>	
<p>You need to be a formal group with accounts and a constitution to apply for a grant</p> <p>A constitution or rules of association Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Financial statement or accounts Yes <input type="checkbox"/> No <input type="checkbox"/></p>	
<p>If you have previously had a grant from the Trafford Partnership or Trafford Council have you returned all of your monitoring and evaluation information?</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>	<p><i>Our eligibility check will consider any previous grants received and the quality of the monitoring information provided.</i></p>

SECTION 2: FINANCIAL INFORMATION

Please note that if a grant is approved you must keep receipts of all expenditure

Please provide details of your organisation's bank account. We cannot make payments to personal bank accounts. If you do not have a bank account, you will need a referee organisation to accept a grant on your behalf. If this is the case, the referee group will need to complete both sections 2 and 3 below.

Name of organisation's bank account	
Name of bank/building society	
Bank account sort code	
Bank account /building society roll number	
Please provide an original copy of your bank statement if you would like to receive a direct BACs payment, if successful.	
Who can sign the cheques for the bank account? Please give names of at least 2 unrelated signatories	
1.	2.

SECTION 3: REFEREE ORGANISATION

If you are using a referee organisation, please ask them to complete this section. If you are unsure of how to obtain a referee please contact Thrive Trafford.

I confirm our organisation has agreed to accept the grant (if approved) on behalf of the applicant or group and provide details of expenditure for a monitoring report after the project has taken place. It is my organisation's responsibility to hold the funding. It is the applicant's responsibility to complete the monitoring and evaluation of the funding. I confirm that our organisation will not benefit from any grant made.

Name of organisation:	Contact person:
Position in organisation:	Phone number:
Email:	Signature: Date:

SECTION 4: FEEDBACK

How did you hear about the grant funding?

Did you have all the information you needed to complete the form?

Yes No

Was the application form easy for complete?

Yes No

Any other feedback on the application process and form?

For Office Use Only

Date Received

Monitoring Returned

Documents Received

-

SECTION 5: ABOUT YOUR GROUP & PROJECT

5.1. Tell us about your group: who are you and what your does? (Maximum 200 words)

5.2 Tell us what your project is and how it contributes to the Standing Together priorities? Please also include how you will monitor and evaluate the success of your project (Maximum 500 words)

5.3 Please set out the amount you are applying for and itemise how this money will be used?