

**The Animal Welfare (Licensing of Activities Involving Animals) (England)
Regulations 2018
Application for a licence to sell animals**

1	Standard applicant profile section		
1	Reference number		
1.2	Your reference		

2	Agent					
2.1	Are you an agent acting on behalf of the applicant	Yes		No	If no go to 3	M
2b	Further information about the Agent					
2.2	Name					
2.3	Address					
2.4	Email					
2.5	Main telephone number					
2.6	Other telephone number					

3	Applicant details					
3.1	Name					
3.2	Address					
3.3	Email					
3.4	Main telephone number					
3.5	Other telephone number					
3.6	Applying as a business or organisation, including a sole trader	Yes		No		
3.7	Applying as an individual	Yes		No		

4	Applicant Business					
4.1	Is your company registered with companies house	Yes		No	If no go to 4.3	M
4.2	Registration Number					
4.3	Is your business registered outside the UK					
4.4	VAT Number					
4.5	Legal status of the business					
4.6	Your position in the business					
4.7	The country where your head office is located.					
4b	Business Address – This should be your official address – The address required of you by law to receive all communication					
4.8	Building name or number					
4.9	Street					
4.10	District					
4.11	City or Town					
4.12	County or administrative area					
4.13	Post Code					
4.14	Country					

5 Type of Business		
5.1	Pet Shop	
5.2	Home Sales	
5.3	Internet Sales	
5.4	Wholesales	
5.5	Third Party Sales	
5.6	Hobby Sales (Pet Fairs)	
5.7	Sale of animals to the public as pets by means of a fixed or minimum donation	
5.8	Other please state	

6 Type of Application		New	Renewal	If new, go to 2.a
6.1	Existing licence number			
6a Further details about the applicant				
6.2	Do you have any training certificates or qualifications?	Yes / No	If no, go to 2.5	
6.3	Please provide details of training certificates and qualifications			
6.4	Please provide details of relevant experience			
6.5	Date of birth			

7 Premises to be licensed		
7.1	Name of premises/trading name	
7.2	Address of premises	
7.3	Telephone number of premises	
7.4	Email address	
7.5	Do you have planning permission for this business use.	Yes/No

8 Accommodation and facilities		
8.1	Number and size of rooms to be used	
8.2	Heating arrangements	
8.3	Method of ventilation of premises	
8.4	Lighting arrangements (natural & artificial)	
8.5	Water supply	
8.6	Facilities for food storage & preparation	
8.7	Arrangements for disposal of excreta, bedding and other waste material	
8.8	Isolation facilities for the control of infectious diseases	
8.9	Fire precautions/equipment and arrangements in the case of fire	
8.10	Do you keep and maintain a register of animals?	Yes / No
8.11	When the premises is closed what arrangements are in place to ensure the welfare of animals.	

9 Animals to be sold					
Please provide details of the animals to be sold					
	Type		Maximum Number	Details of accommodation including size	Age at which to be sold
9.1	Dogs / puppies	Yes/No			
9.2	Cats /kittens	Yes/No			
9.3	Chipmunks	Yes/No			
9.4	Rabbits & cavies	Yes/No			
9.5	Hamsters	Yes/No			
9.6	Rats, mice & gerbils	Yes/No			
9.7	Larger domesticated mammals, e.g. goats, pot-bellied pigs	Yes/No			
9.8	Primates e.g. marmosets	Yes/No			
9.9	Parrots, parakeets and macaws	Yes/No			
9.10	Pigeons	Yes/No			
9.11	Other large birds (please specify)	Yes/No			
9.12	Budgerigars, finches and other small birds	Yes/No			
9.13	Tortoises	Yes/No			
9.14	Snakes and lizards	Yes/No			
9.15	Tropical fish	Yes/No			
9.16	Marine fish	Yes/No			
9.17	Cold water fish	Yes/No			
9.18	Any other species (please specify)	Yes/No			

10 Veterinary surgeon		
10.1	Name of usual veterinary surgeon	
10.2	Company name	
10.3	Address	
10.4	Telephone number	
10.5	Email address	

11 Emergency key holder			
11.1	Do you have an emergency key holder?	Yes / No	If no, go to 8.1
11.2	Name		
11.3	Position/job title		
11.4	Address		
11.5	Daytime telephone number		
11.6	Evening/other telephone number		
11.7	Email address		
11.8	Add another person?	Yes / No	If yes, 7.2 to 7.8 will be repeated

12 Disqualifications and convictions			
Has the applicant, or any person who will have control or management of the establishment, ever been disqualified from:			
12.1	Keeping a pet shop?	Yes/No	
12.2	Keeping a dog?	Yes / No	
12.3	Keeping an animal boarding establishment?	Yes/No	
12.4	Keeping a riding establishment?	Yes/No	
12.5	Having custody of animals?	Yes/No	

12	Disqualifications and convictions		
12.6	Has the applicant, or any person who will have control or management of the establishment, been convicted of any offences under the Animal Welfare Act 2006?	Yes/No	
12.7	Has the applicant, or any person who will have control or management of the establishment, ever had a licence refused, revoked or cancelled?	Yes / No	
12.8	If yes to any of these questions, please provide details,		

13	Additional details		
	Please check local guidance notes and conditions for any additional information which may be required		
13.1	Additional information which is required or may be relevant to the application		

14	Standard declaration and signature section		
	Payment		
14.1	Payment must be made at the time of making the application		

15	Model Licence Conditions & Guidance		
	All applicants to tick that they have read the applicable model licence conditions & guidance		
15.1	Pet Vending		
15.2	Animal Boarding		
15.3	Performing Animals		
15.4	Riding Establishments		
15.5	The Breeding and Sale of Dogs		

16	Additional Information		
	Please attach the following Information		
16.1	A plan of the premises		
16.2	Insurance policy		
16.3	Operating procedures		
16.4	Risk Assessments (including Fire)		
16.5	Infection control procedure		
16.6	Qualifications		
16.7	Training records		

17	Declaration		
17.1	This section must be completed by the applicant. If you are an agent please ensure this section is completed by the applicant.		
17.2	I am aware of the provisions of the relevant Act and model licence conditions. The details contained in the application form and any attached documentation are correct to the best of my knowledge and belief.		
17.3	Ticking this box indicates you have read and understood the above declaration		
17.4	Full Name		
17.5	Capacity		
17.6	Date		